

Higher Level Stewardship (HLS)

Agent authorisation for participation in HLS Pipeline Farm Environment Plan (FEP) Programme Clinic



- This form should be completed by potential HLS applicants who wish to authorise an agent to attend and act on their behalf at Natural England-led meetings to identify and discuss potential HLS applications that you may decide to submit to Natural England in the future.
- Once completed, please send this form to your local Natural England office. The addresses for all our offices can be found at www.naturalengland.org.uk
- **PLEASE NOTE:** This form **cannot** be used to authorise an agent to act on your behalf to submit an HLS Farm Environment Plan, an HLS Application or to claim HLS payments on your behalf. For any of those activities the form to be completed is the standard "Agent Authorisation" form (NE-AUTH) which is available on the Natural England website at: www.naturalengland.org.uk/ourwork/farming/funding/es/forms/default.aspx

Customer Services (CS)

Please date stamp and pass this form directly to the land management team concerned.



Section 1: Details of client

Name of client

Title (Mr/Mrs/Miss/Ms)	Initials	Forename	Surname

Business name

Correspondence address

Town
County
Postcode

E mail address

Tel number (incl. national dialling code)

County/Parish/Holding

Main Holding number

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Section 2: Agent details

Title (Mr/Mrs/Miss/Ms)

Initials

Forename

Surname

Business name

Correspondence address

Town

County

Postcode

Tel number (incl. national dialling code)

Email address

Please indicate your preferred method of contact

Telephone Fax Mobile Email Letter

Agent signature	Name in BLOCK letters	Date

Section 3: Declaration

I the client at Section 1, hereby authorise the agent at Section 2 to attend and act on my behalf at Natural England-led meetings to identify and discuss potential HLS applications that I may decide to submit to Natural England in the future. The information given in this form is to the best of my knowledge correct and I accept full responsibility for it.

This declaration must be signed by the client named at Section 1 of this form.

Signature	Name in BLOCK letters	Date

WARNING

If you knowingly or recklessly make a false or misleading statement to obtain aid for yourself or anyone else, you risk prosecution (which could result in imprisonment, a fine or both), the loss of all aid paid to you under the scheme(s) in respect of which you have made a commitment, and exclusion from certain schemes for up to two years.



Using and Sharing your information

The data controller is Natural England, Foundry House, 3 Millsands, Riverside Exchange, Sheffield S3 8NH.

Your information will be stored and processed in accordance with the Data Protection Act 1998. This Act gives you, as an individual, the right to know what data we hold on you, how we use it, with whom we share it and for it to be accurate.

It will be used for administering and analysing applications/agreements under agri-environmental schemes. It will be circulated and discussed in confidence with those persons or organisations helping Natural England to assess and monitor applications/agreements. Some information will be shared with other grant distribution bodies and Government Departments to enable them to detect fraudulent applications/agreements and to co-ordinate the processing of complementary applications/agreements. To do this we may have to discuss applications/agreements with third parties or disclose information about funding decisions. Because participation in this scheme involves expenditure of public money and there is public interest in how the money is spent, Natural England may make the information you provide publicly available.

Natural England or its appointed agents may use the name, address and other details to contact you in connection with occasional customer research aimed at improving the services that Natural England provides to you.

We will respect personal privacy, whilst complying with access to information requests to the extent necessary to enable Natural England to comply with its statutory obligations under the Environmental Information Regulations 2004, and the Freedom of Information Act 2000.