

# Supplementary land ownership and control form

Office address

For official use: date received



## How to use this form

**Important: before you complete this form, please read your Environmental Stewardship handbook and supplements (if any). If you need further guidance please contact Natural England.**

- This form must be completed if you wish to apply for Entry Level, Organic Entry Level or Higher Level Stewardship and you do not have management control over part/all of the land included within your application for the entire length of any agreement resulting from your application.
- Please write clearly in **black ink** and BLOCK LETTERS. Any alterations must be initialled and dated. Do **NOT** use correction fluid.
- Please send your completed form to your Natural England office. Forms completed electronically must be printed and signed. You are advised to keep a copy of this form for your records.
- This form is available from your Natural England office or the Natural England web site at [www.naturalengland.org.uk](http://www.naturalengland.org.uk).

## Section 1: Details of applicant

If you will not have management control over part/all of the land included within your application for the entire length of any agreement resulting from your application, you must make a countersigned application with a person who can take over your responsibilities on the relevant land. This person must complete Section 2 and read and sign the Declarations and Undertakings at Sections 3 and 4.

1. (a) Application/Agreement reference number

(b) Name of applicant

| Title (Mr/Mrs/Miss/Ms) | Initials | Forename | Surname |
|------------------------|----------|----------|---------|
|                        |          |          |         |

(c) Business name

(d) Correspondence address

|          |
|----------|
|          |
|          |
| Town     |
| County   |
| Postcode |

(e) Tel number (incl. national dialling code)

(f) Fax number (incl. national dialling code)

(g) Mobile number

(h) Email address

2. Authorisation for an agent to complete a Supplementary land ownership and control form on behalf of the applicant.

(a) I am an agent completing this form on behalf of the applicant.

Yes  No

If 'NO', please go to Section 5.

(b) If 'YES' the individual on whose behalf you are completing this form must have authorised you to complete it. If no written authorisation has been supplied previously for this agreement you must submit it with this completed form.

Please tick to confirm if an authorisation form is attached.

Please tick to confirm if an authorisation form has been previously supplied

## Section 2: Details of countersigning applicant

### 3. (a) Name of applicant

| Title (Mr/Mrs/Miss/Ms) | Initials | Forename | Surname |
|------------------------|----------|----------|---------|
|                        |          |          |         |

(b) Business name

(c) Correspondence address

|          |
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|          |
| Town     |
| County   |
| Postcode |

(d) Tel number (incl. national dialling code)

(e) Fax number (incl. national dialling code)

(f) Mobile number

(g) Email address

4. Authorisation for an agent to complete a Supplementary land ownership and control form on behalf of the countersigning applicant.

(a) I am an agent completing this form on behalf of the countersigning applicant.

Yes  No

If 'NO', please go to Section 3.

(b) If 'YES' the individual on whose behalf you are completing this form must have authorised you to complete it. If no written authorisation has been supplied previously for this agreement you must submit it with this completed form.

Please tick to confirm if an authorisation form is attached.

Please tick to confirm if an authorisation form has been previously supplied

## Section 3: Declaration to be made by the countersigning applicant(s)

I/We declare that

- in applying for Environmental Stewardship I/we confirm that I/we are over 18 years of age;
- I /We have read and understood the Handbook and supplements (if any) relevant to the scheme for which the applicant is applying and the information provided by the applicant named at Section 1 on this form and the attached maps; and
- the information given in this form is to the best of my/our knowledge correct and I/we accept full responsibility for it.

Tick all boxes which apply

I am/We are the freehold owner of part/all of the land in this application.

I am/We are the tenant of part/all of the land in this application and my/our tenancy is for a minimum period of the entire duration of any agreement that may result from this application.

- in the event that the applicant named in Section 1 of the application form ceases to have control over the relevant land (the land over which I/we can undertake management control), I/we will have control over the relevant land for the remainder of the agreement.

## Section 4: Undertakings

I/We undertake that if the applicant named in Section 1 of the application form ceases to have control over the relevant land (the land over which I/we can undertake management control) at any time before the completion of the full term of any agreement resulting from this application, including, but not limited to, where I/we terminate the applicant's possessory interest in or control over the relevant land, I/we will from the date of such cessation, ensure that all the obligations under any agreement over the relevant land will be properly fulfilled until the expiry date of that agreement.

Where Natural England has good reason to believe that I/we have failed to fulfil the obligations identified in the previous paragraph (e.g. by not complying with relevant option prescriptions or by breaching the standards of Cross Compliance) or where it is reasonably believed that false or misleading information has been given by me/us in this form or in subsequent correspondence relating to this scheme, the agreement may be terminated by Natural England, and I/we agree to repay on demand, with interest, any aid paid to me/us or the applicant under the agreement. I/We acknowledge and agree that, in the event of a serious breach of any obligation contained within the agreement by me/us, I/we are subject to any additional penalties set forth in the Handbook and supplements (if any) relevant to the scheme for which the applicant is applying.

In addition, I/we undertake to:

- allow access to any land and any relevant records to which the application relates, to any authorised person for the carrying out of an inspection in order to verify the accuracy of any information provided to Natural England and to ensure compliance with these undertakings.
- provide any additional information as may be required by Natural England and co-operate with or take part in any economic environmental or other monitoring and evaluation of the scheme (including any research and development studies) conducted by Natural England or by anyone appointed by it for that purpose.

**This declaration and undertaking must be signed by either the countersigning applicant or by an agent who has written authority from the countersigning applicant.**

| Signature | Name in BLOCK letters | Status | Date |
|-----------|-----------------------|--------|------|
|           |                       |        |      |

## Section 5: Declaration to be made by the applicant

I declare that:

- The information given in this form is to the best of my knowledge correct and I accept full responsibility for it.

**This declaration must be signed by either the signatory to the application or by an agent who has written authority from the named signatory.**

| Signature | Name in BLOCK letters | Status | Date |
|-----------|-----------------------|--------|------|
|           |                       |        |      |

## WARNING

**If you knowingly or recklessly make a false or misleading statement to obtain aid for yourself or anyone else, you risk prosecution (which could result in imprisonment, a fine or both), the loss of all aid paid to you under the scheme(s) in respect of which you have made a commitment, and exclusion from certain schemes for up to two years.**



### Using and sharing your information

The data controller is Natural England, Foundry House, 3 Millsands, Riverside Exchange, Sheffield S3 8NH.

Your information will be stored and processed in accordance with the Data Protection Act 1998. This Act gives you, as an individual, the right to know what data we hold on you, how we use it, with whom we share it and for it to be accurate.

It will be used for administering and analysing applications/agreements under agri-environmental schemes. It will be circulated and discussed in confidence with those persons or organisations helping Natural England to assess and monitor applications/agreements. Some information will be shared with other grant distribution bodies and Government Departments to enable them to detect fraudulent applications/agreements and to co-ordinate the processing of complementary applications/agreements. To do this we may have to discuss applications/agreements with third parties or disclose information about funding decisions. Because participation in this scheme involves expenditure of public money and there is public interest in how the money is spent, Natural England may make the information you provide publicly available.

Natural England or its appointed agents may use the name, address and other details to contact you in connection with occasional customer research aimed at improving the services that Natural England provides to you.

We will respect personal privacy, whilst complying with access to information requests to the extent necessary to enable Natural England to comply with its statutory obligations under the Environmental Information Regulations 2004, and the Freedom of Information Act 2000.